

Note to Parents...

We want to welcome you and your family to Twin City Bible Church Children's Sunday School Ministry. This ministry exists to serve both you and your children. We serve parents by coming alongside them in their effort to teach their children biblical truth with the ultimate desire that the Lord will give them new hearts to love and serve Him. We serve children by providing a safe and enjoyable environment where the Word of God is taught faithfully and Christ is exalted. Please let us know if there is any specific way we may better serve you and your child during their time in Sunday School.

In Him,

TCBC Children's Sunday School Ministry

Structure of Sunday School

Our Ministry

- Sunday School occurs every Sunday morning.
- We serve children three years old through the fifth grade.
- Children are divided into separate classrooms, based on age and grade level.
- Sunday School is divided into two ministry hours that run parallel to our adult Sunday School and Worship Service:
 - First Hour 9:00–10:15 a.m.
 - Second Hour 10:45 a.m.–noon
- Children ages three to six years old may attend the first hour Sunday School class, the second hour class, or both. Children in grades 2-5 attend Sunday School during the first hour only. These children are asked to accompany their parents in worship during the second hour.
- A separate team of teachers is responsible for each Sunday School hour.

Our Classroom

- Bible Lesson

We utilize the Generations of Grace curriculum each Sunday morning. This three year curriculum spans the Old and New Testaments covering many of the events of redemptive history. Each Sunday School hour focuses on a different lesson as the classes work systematically through the Bible.

- Crafts / Activities

These reinforce the lesson while engaging children in creative activities including crafts, coloring, and interactive activities.

- Playtime

Teachers may choose to utilize the church playground facilities during the Sunday School hour. This is a way to help expend energy in a positive way and enable children to better focus when teaching resumes.

- Snack

Due the serious nature of food allergies, Twin City Children's Sunday School classes are peanut and peanut product-free zones. A snack is provided for children attending the second hour classes. This snack consists of water and one of the following items: Goldfish, Animal Crackers, or Gummy Fruit Snacks. On special occasions, your child's teacher may provide a special snack. A sign indicating the type of special snack planned will be posted at the check-in desk and on the classroom door.

- Bathroom Break

Most of our classes take a class bathroom break during the second hour. A designated children's bathroom is available on the Education Wing for individual bathroom visits during the first hour. It is helpful to our volunteers for younger children to visit the restroom prior to coming to class.

- Time Between the Services

From 10:15 - 10:35 children ages three-years-old through the third grade meet corporately in the Second and Third Grade classroom. The instruction during this time varies to include reading stories, memorizing Scripture and practicing

catechism questions. Currently the children are learning the books of the Bible to music.

Our Volunteers

- Sunday School Teacher

Prepare and lead weekly lessons from the curriculum provided.

Oversee all classroom activities.

Communicate as needed with parents.

Oversee check-in and check-out from classroom.

- Sunday School Assistant

Assist in the planning and preparation for weekly lessons as needed.

Assist with classroom activities and teaching.

Help oversee classroom check-in and check-out if needed.

Our Qualifications

- Member of Twin City Bible Church in good standing.
- Pass a background check.
- Faithfully attend regular worship services.
- Have a desire to teach children the Word of God and deepen their understanding of the Gospel.
- Meets the approval of the Elders.

Child Safety

The elders, staff, and volunteers of Twin City Bible Church seek to provide a safe and God-honoring environment where children can learn about God. We have developed the following policies to help ensure the safety of children participating in Sunday morning classes. These policies are for the protection of the children in our ministry, as well as our staff, volunteers, and entire church family.

- Name tags

All Sunday School Ministry volunteers who work with children are required to wear a Children's Ministry name tag while supervising children.

- Child Check-in

All children ages two-years-old through third grade are required to check-in at the security desk on the Education Wing. Only parents (guardians) are allowed to check children into the system and should check them in under the parent's name. Once in the system, two types of stickers will be issued. The first, an identification sticker, is for your child with his or her name and class assignment. Your child will wear this sticker during his or her time in the children's ministry program. The second sticker is a security sticker with the name of each child you checked in. **It is important to maintain possession of the security sticker to show at the time of check-out.** Please accompany each child to their classroom(s).

- Child Check-out

All children must be checked-out at the security desk by a parent (guardian). To check-out your children, show the security volunteer the security sticker received at check-in. Once past the security desk, you may proceed to the appropriate classroom(s) to pick up your child(ren). **Each classroom teacher will request to see the security sticker.** The security sticker may be discarded once your child(ren) leave the classroom.

Please note that the security sticker is an important part of the security system on Sunday mornings. Please make every effort to keep it with you.

A "guardian" is anyone 16 years-old or older designated by a parent to be eligible to check-in or check-out their children. A form can be provided to indicate anyone who should be listed as a guardian for your child(ren) in the security system.

- Behavior/Discipline

Behavior issues will be handled with gentleness and grace. We will not physically, verbally, or emotionally punish children for disobedience. Correction will only be given to maintain classroom safety and order. If we are unable to control your child, or his/her actions are threatening the safety of other children, we will contact you during the service.

- Classroom Evacuation

In the event of an emergency in which an evacuation is necessary all Children's Sunday School classes will gather on the grass in the parking area. The check-out process will be maintained with teachers checking security stickers. Classes will be identified by individual signs.